

Essex County Announces

An anticipated vacancy for a **DIRECTOR OF COMMUNITY MENTAL HEALTH SERVICES**

Essex County does not discriminate the Handicapped in Employment or the Provision of Services
Essex County is an Equal Opportunity Employer

For further information contact
ESSEX COUNTY DEPARTMENT OF PERSONNEL AND CIVIL SERVICE
Essex County Government Center
7551 Court Street - P.O. Box 217
Elizabethtown, New York 12932 Tel: 873-3360
www.co.essex.ny.us/jobs.asp

VACANCY: ESSEX COUNTY DEPARTMENT OF MENTAL HEALTH
SALARY: TO BE DETERMINED BY THE BOARD OF SUPERVISORS

DISTINGUISHING FEATURES OF THE CLASS: The work involves responsibility for serving as chief executive officer of the local governmental agency responsible for the community mental health program, exercising general direction in planning, coordination and operation of the mental health, developmental disability, alcoholism or substance abuse services provided within the County. The Director of Community Services recommends actions and policies to the Community Services Board and the Board of Supervisors for the purpose of establishing and maintaining a comprehensive mental health developmental disability, alcoholism or substance abuse program. Such suggestions may include the establishment of facilities and the control of services. Supervision is exercised over subordinate professional, para-professional, administrative and clerical staff. The incumbent does related work as required.

Note: In compliance with OSHA, this position has a potential risk of exposure to bloodborne pathogens (blood/body fluids).

MINIMUM QUALIFICATIONS: Either:

- (a) Possession of current license to practice medicine in New York State and deemed board certified or board eligible in psychiatry, neurology, pediatrics; or
- (b) Possession of current license by the New York State Education Department to practice as a psychologist; or
- (c) Possession of a Master's degree in social work and is licensed as a licensed master social worker or a licensed clinical social worker by the New York State Education Department; or
- (d) Possession of a Master's degree in psychiatric mental health nursing and shall be licensed by the New York State Education Department as a registered Nurse; or
- (e) Possession of a Master's degree in rehabilitation counseling, psychology, social work, public health administration, public administration, hospital administration, human services administration, business administration or other equivalent degrees as determined by a curriculum reviewed and approved by the New York State Education Department,

(OVER)

AND

Five years of progressively responsible clinical and/or administrative experience in a governmental, private, not for profit or proprietary program providing services for people who have a diagnosis of mental illness, developmental disability, alcoholism or substance abuse. At least two of the five years shall include functioning in an administrative capacity for the management of a program in which the candidate was responsible for the overall direction and control of an identifiable organizational unit or program. Such experience shall be specifically related to the powers and duties of the director of community services in accordance with section 102.7 of part 14 of the Codes Rules and Regulations of NYS.

NOTE: The individual must have obtained a degree or degrees from a college or university recognized by the New York State Education Department.

NOTE: Any Director of Community Mental Health Services appointed prior to January 1, 1973 may continue to serve in this title and shall be eligible for reappointment in the same County or any other County.

LAST DATE TO FILE FOR APPOINTMENT IS AUGUST 11TH, 2017

PERSONS SEEKING EMPLOYMENT WITH ESSEX COUNTY SHALL BE REQUIRED TO SUBMIT TO FINGERPRINT BACKGROUND CHECK, DRUG AND ALCOHOL SCREENING AND TESTING, AS WELL AS A PRE-EMPLOYMENT PHYSICAL. FOR APPLICATIONS AND INFORMATION, CONTACT THE ESSEX COUNTY DEPARTMENT OF PERSONNEL AND CIVIL SERVICE, ELIZABETHTOWN, NY 12932.

7/20/2017